

PERSON SPECIFICATION



Job title: Bereavement Lead

Department: Patient and Family Support Services

Responsible to: Patient and Family Support Lead

Grade: LDR1

Job Purpose

As Bereavement Lead you will be responsible for coordinating bereavement support services for patients and families who are anticipating bereavement or have been bereaved of someone. In line with NICE guidance, you will assess the needs of people referred to the service and allocate to the appropriate level of support. You will also provide structured individual and group support for people experiencing significant psychological issues, secondary to grief or bereavement and recruit, train, line manage and supervise counsellors and bereavement support volunteers working for the service.

Requirements	Essential	Desirable
Education/ Qualifications	<p>Qualification in Counselling at Level 4 diploma or equivalent</p> <p>Registered member of BACP or equivalent member of recognised body</p> <p>Qualification / Training in Clinical Supervision</p> <p>Continued Professional Development</p>	<p>Qualification in counselling at Level 5 diploma or equivalent</p>
Previous Experience	<p>3 years post registration experience working as a qualified counsellor in a specialist role.</p> <p>Working within palliative, end of life and bereavement care with adults and families.</p> <p>Leading therapeutic group work. Working with a wide variety of client groups.</p> <p>Awareness of safeguarding procedures and working with vulnerable adults</p> <p>Teaching, training and providing professional and clinical supervision</p>	<p>Working with a range of patient conditions seen in palliative care such as motor neurone disease, types of cancer, respiratory, coronary disease etc.</p> <p>Managing volunteers</p>

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<p>Skills, Knowledge, Abilities</p>	<p>Ability to apply a variety of counselling models appropriate to patients and families with complex needs.</p> <p>Qualification/training in Clinical Supervision.</p> <p>Ability to communicate effectively with people from a range of different backgrounds, either verbally or written.</p> <p>Able to document highly sensitive clinical information.</p> <p>Able to effectively priorities, manage own time and caseload.</p> <p>IT literate.</p> <p>Able to teach and present formally and informally</p> <p>Good listening skills</p>	<p>Previous experience of audit, service improvement projects</p> <p>Experience of using Electronic Patient Record (EPR)</p>
<p>Attitude, Aptitudes & Personal Characteristics</p>	<p>Ability to deal with complex patient needs and difficult situations.</p> <p>Able to work independently and as part of a team.</p> <p>Flexible and adaptable.</p> <p>Able to recognise own limitations.</p>	

<p>Reviewed by:</p>	<p>Chris Bagan Patient and Family Support Lead</p>	<p>Date:</p>	<p>05-2026</p>
<p>Signed by employee:</p>		<p>Date:</p>	